

## Letter of Instruction for Qualified Charitable Distributions

Date: \_\_\_\_\_

RE: Request for Charitable Contribution from IRA # \_\_\_\_\_

To whom it may concern:

**Please accept this letter as my request to make a direct charitable contribution from my Individual Retirement Account # \_\_\_\_\_ as provided for by Sec. 408(d)(8) of the Internal Revenue Code, as amended.**

**Please issue a check in the amount of \$ \_\_\_\_\_ payable to World Wildlife Fund, Inc., (Federal Tax ID: 52-1693387). Please include my name and address as the donor of record in connection with the transfer to ensure WWF can properly acknowledge and steward this gift.**

The check should be mailed to the following address:

*World Wildlife Fund, Inc.  
Attn: IRA Charitable Contributions  
1250 24<sup>th</sup> Street, NW  
Washington, DC 20037*

If you send additional notification to World Wildlife Fund about the transfer of this gift, please copy me on your correspondence.

I intend for this transfer to qualify for exclusion during the 2021 tax year.

If you have any questions or need to contact me, I may be reached at \_\_\_\_\_.  
If you need to contact World Wildlife Fund, please call 1-888-993-1100.

Thank you for your assistance in this matter.

Sincerely,

\_\_\_\_\_ (sign)

\_\_\_\_\_ (Printed name)